

ATLANTIC PURIFICATION SYSTEMS LTD.
Inside Technical Sales Support / Warehousing
(fulltime)
Dieppe, NB

We are currently accepting resumes for the position of Sales Support for our Wholesale Water Division. Your product focus will be well pumps and water treatment systems as well as providing local support for other products offered through our Dartmouth branch. As an essential member of our team, you will perform various duties including but not limited to the following:

Responsibilities will include:

- Sales and order processing for walk-in customers as well as responding to telephone/fax/e-mail correspondence and orders;
- Prepare shipments for transport;
- Receive shipments, complete paperwork and manage warehouse;
- Provide back-up to other team members as required;
- Perform general office and warehouse tasks as required;
- Troubleshoot and provide basic technical support;
- Working with other sales staff and/or clients to select appropriate products for defined applications.
- Proactive promotion and achieving sales growth within existing customer base.
- Prospecting and identification of new business opportunities.
- Collaborating with other equipment divisions at APS to provide full package solutions.

Qualifications of ideal candidate:

- Highly organized, self motivated & energetic multi-tasker who works well with limited supervision.
- Confident to grow sales with existing clients as well as establish new business relationships.
- Customer focused and committed to deliver high level of customer satisfaction.
- Superior communication skills: face-to-face, written and via telephone.
- Proficient using the MS Office Suite and Outlook.

Education/Experience:

- Product knowledge (pumps and water treatment systems) would be beneficial;
- Knowledge of shipping procedures;
- Familiarity with local and domestic transport companies and couriers;
- Forklift operation certificate/training;
- Previous sales experience would be an asset.
- Combination of education, interest and previous work experience will also be considered.

We offer a competitive salary, bonus potential, benefits and training, in a fast paced, rapidly growing and stable organization. The position requires you to be confident and professional, self-motivated and results driven.

We thank all applicants for their interest; however, only those candidates chosen for further consideration will be contacted. Please send your resume to: carol@aps.ns.ca

Atlantic Purification Systems Ltd. is a family owned sales and service business, situated in Dartmouth, NS, that has been successfully serving the municipal, industrial and commercial markets in Atlantic Canada since 1970. APS works with consultants, contractors, municipalities and industry to provide and support state-of-the-art equipment solutions for water and wastewater treatment, water quality analysis and testing, pumping and fluid handling, compressed air and painting & sandblasting. APS is also one of the primary distributors in Atlantic Canada of wholesale equipment to contractors and service companies involved in residential and commercial water conditioning. For more information visit APS at www.aps.ns.ca